

Privacy Policy

USE OF COOKIES

We use cookies when you browse our website. Automatically collected information may include usage details, IP addresses, dates, times, and data collected through web beacons and other digital tracking technologies. We use cookies and/or similar technologies to manage the website, track user movements, and collect user information. This is done to personalize and enhance your experience with us. This information is retained and used by SADC for technical and statistical purposes. It helps count visits, identify the most visited pages, the technology used by visitors, referring sites, and the countries of origin of visitors. A cookie is a small text file stored on your computer. Cookies store data used to make websites function. Only we can access the cookies created by our website. You can manage cookies through your browser settings.

INFORMATION TRANSMITTED BY EMAIL, PHONE, OR WEBSITE FORMS

SADC is committed to protecting the confidentiality of any information you provide. If you voluntarily share personal or confidential information via email, telephone, or web forms, we only use the information required to respond to your request. Electronic correspondence is treated with the same level of confidentiality as other written documents.

ACCESS TO INFORMATION BY SADC STAFF DURING THEIR DUTIES

SADC requires all hired personnel to sign a confidentiality agreement. In accordance with the law, every staff member is responsible for safeguarding the confidential information entrusted to them and must comply with all organizational privacy policies.

LINKS TO OTHER SITES

The SADC website may contain links to other sites. Information exchanged on these external sites is not subject to this privacy policy but to the respective policies of those sites.

ACCESS TO YOUR PERSONAL INFORMATION

Once your identity is verified, you may request to access the personal information we hold about you, as permitted or required by law. In some cases, a written request may be required. To exercise these rights, please contact us using one of the methods outlined in the section "Person Responsible for Access to Documents or Protection of Personal Information."

RIGHT TO OBJECT AND WITHDRAW

We are committed to offering you the right to object to and withdraw your personal information. Right to object: the option for users to refuse that their personal information be used for certain purposes mentioned at the time of collection. Right to withdraw: the

ability for users to request that their personal data no longer appear, for example, on a mailing list. To exercise these rights, contact us using one of the methods listed in the "Person Responsible" section.

RETENTION

Personal information you provide is retained only for the duration necessary for the purposes for which it was collected. A retention schedule has been established to manage the lifecycle of this data, defining how long information is kept and the reasons for doing so.

DESTRUCTION

Personal data is destroyed after the time period specified in the retention schedule has expired.

RESPONSIBILITY AND CONTACT

The person responsible for enforcing the Act respecting access to documents held by public bodies and the protection of personal information is also in charge of ensuring compliance with this privacy policy. To provide feedback or file a complaint regarding non-compliance with this policy, please email us at: prive@sadcshawinigan.ca

ACCEPTANCE OF TERMS

By using this site, you accept this privacy policy. If you do not agree, please do not use our site. We may modify the contents of this privacy policy at any time. We encourage you to review it regularly to stay informed about how we handle your personal information. Your continued use of the site following the posting of changes will be considered acceptance of those changes.

Last updated: October 5, 2023

For more information

If you have any questions regarding this policy, please contact us using the methods listed in the 'Person Responsible' section.